



Permit Number _____

Town of Wilmington

Short Term Rental Permit Application

Name of Property Owner- _____

Address of Rental Property- _____

Tax Map Number- _____

Owner Email Address- _____

Owner Mailing Address- _____

Owner Phone Number- _____

Property Maintenance Contact Information- _____

Submit a Site Plan that shows Property Lines, Buildings, Septic System Location and Parking areas.

Doug Nemec

518-390-8580

codes@townofwilmington.org

Town of Wilmington, PO Box 180 Wilmington NY 12997

Requirements for a complete application

The undersigned being duly sworn deposes and says:

*I certify street side emergency address numbers are displayed in accordance with 911 regulation.

*I certify that a Sticker or Permit must be displayed with the name of a contact person, phone number and expiration date of permit.

*I certify that all smoke alarms and carbon monoxide detectors are in correct working order and that the correct number of devices are installed per the New York State Building Code.

*I certify a working fire extinguisher is located in each cooking area and in close proximity to each open flame source.

*I certify chimney flues have been cleaned in the last 12 months.

*I certify the trash containers are of sufficient size to accommodate the maximum occupancy allowed and that a collection plan is in place.

*I certify there are # _____ bedrooms in unit.

*I certify there are # _____ Full bathrooms and # _____ 1/2 baths in the rental unit.

*I certify the property complies with the New York State Property Law.

*I certify that the property is registered with the Essex County Treasurer's Office Occupancy Tax Program.

I, _____ (print name) certify that the Short-Term Rental Permit for which I am applying meets all the criteria described above. I acknowledge that failure to comply with the Short — Term Rental requirements may result in revocation of the Short — Term Permit.

Signature of Property Owner

***By signing the foregoing, the signatory has verified the accuracy of its contents and such verification is made pursuant to Section 100.30(d) of the Criminal Procedure Law of the State of New York and said signatory knows that a false statement is punishable as a Class A Misdemeanor pursuant to Section 210.45 of the Penal Law of the State of New York